

Controller

Harris County Toll Road Authority

NOTICE OF JOB OPENING

GENERAL DESCRIPTION

The Harris County Toll Road Authority (HCTRA), a department of Harris County government, is an enterprise fund of the County and relies on charges from users of the toll road system to fund operations, debt service, and future projects. HCTRA improves mobility in the Greater Houston Metropolitan area through a commitment to excellence in the operation of urban toll highway systems, industry leadership, and public service.

HCTRA is looking to fill the role of Controller. In this leadership role, under the general direction of the Deputy Director, you will oversee all areas relating to the Toll Road's financial accounting and reporting, account receivables, account payable, revenue accounting and budget management activities. As the Controller, you will work closely with the County Auditor's Office and will plan and direct all operational accounting functions; handle the accumulation and consolidation of financial data for internal and external financial statements; evaluate accounting and internal control systems; and lead a diverse accounting team comprised of approximately 45 employees including managers, CPAs, senior accountants, and staff accountants. This position is a high visibility role interacting with senior leadership across the County, as well as the organization's Executive Director, and senior-level attorneys. To succeed in this role, you will need to effectively manage self and others within strict time constraints, lead while also being a team player, generate innovative ideas, and perform under pressure. As part of the leadership team, you will be expected to lead the production of innovative ideas that are sound and progressive, to encourage creativity, and ensure the accuracy and timeliness of work product throughout your area of responsibility.

WHAT WE OFFER:

- Opportunities for Advancement
- Competitive Salary of up to \$130,000 per annum
- Excellent Benefits and Wellness Programs
- Zero-Premium Employee Only Medical Plan
- Outstanding Retirement Program
- Continuing Professional Education Available
- Collaborative Environment
- Corporate Memberships

REQUIREMENTS

Qualifications:

The successful candidate must possess a degree in Accounting. CPA licensure preferred. Must have at least 10 years of progressive public accounting experience working with complex reconciliations and large data sets. Governmental accounting experience preferred.

Additional Required or Preferred Knowledge, Skills, and Abilities:

- Minimum 10 years leading and managing in a municipality, county, state agency, or organization similar in the size or complexity of Harris County, inclusive of:
 - Minimum 5 years of leading and managing other managers.
 - 10 years of progressive experience in preparing financial reports and providing solutions-focused consultation and deliverables for an organization similar in the size or complexity of Harris County.
 - 5 years of experience with a major ERP system in a large organization. PeopleSoft experience a plus, but not required.
- Prior experience as a Controller (preferred but not required)
- CGFA (preferred but not required)
- Self-starter and strong ethical standards
- Extensive, practical experience with the principles of governmental accounting and reporting in accordance with Generally Accepted Accounting Principles (GAAP)
- Experience developing and maintaining internal controls and analyzing them; researching and interpreting financial standards, including the most recent GASB pronouncements
- Solid understanding of month end closing
- Command of budget forecasting
- Strong familiarity with bank reconciliations
- Ability to interpret technical and complex data and formulate, analyze, and present financial information in a clear, accurate, detailed manner
- Outstanding technology, analytics and management experience required
- Strong analytical skills, with the ability to exercise good judgment and make decisions based on accurate and timely analysis
- Demonstrated ability to work in a dynamic and constantly changing organizational environment
- Familiarity with HCTRA's bond indentures, the Municipal Bond Marketplace, and how HCTRA operates within that marketplace (preferred but not required)
- Familiarity with HCTRA's legislative activities, HCTRA's legislative needs, and HCTRA's enabling legislation (preferred but not required)

In addition to the above, a well-qualified candidate must also:

- Have demonstrable experience in building consensus, facilitating collaboration, and leading change both tactically as well as broad in scope.
- Be well-balanced in strategic management, political and hands-on technical skills and knowledge.
- Have the ability to plan and organize work, multi-task, perform under pressure, and meet deadlines.
- Be proficient in the use of MS Office and complex accounting software.
- Have excellent interpersonal skills, communication and presentation skills, with the ability to effectively communicate with both individuals as well as large groups.
- Demonstrate excellent communication and organizational skills
- Have well-developed critical thinking skills and professional judgment.
- Be able to select, train, supervise, evaluate, and discipline employees.

Physical Demands:

Physical requirements for the position are the ability to sit for extended periods of time and the ability to push/pull, lift and carry up to 20 lbs.

Candidates must be legally eligible to work in the United States. Harris County does not provide visa sponsorship.

TO APPLY: Interested candidates should indicate the **Title and Position No. of the job in the subject line of the email.**

Submit your resume via email to: Apps.HCAO@aud.hctx.net

**HARRIS COUNTY HAS AN EMPLOYMENT AT WILL POLICY
APPLICANTS ARE CONSIDERED WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX,
NATIONAL ORIGIN, AGE OR DISABILITY**